

**ALLIANCE CHARTER ACADEMY**  
**GOVERNING BOARD MEETING**  
**November 20, 2024**  
**(Approved December 11, 2024)**

**A. CALL TO ORDER**

- a. The Governing Board of Alliance Charter Academy met in Work Session on November 20, 2024 at 6:00pm via Google Meet
- b. Present from the Board were Tara McLaughlin , Sarah Reck-Secunda , Robert Bruders , Lindsey Skones, Darla Hall, Lauree Ortman, Ann Heppner
- c. Also present were Shelly Smith, Meg Snyder, Kate Hansen, Gayle Sawyer, Jana and Drew Holland, Nhia Yang, Renee Banks
- d. Tara called the meeting to order at 6:01pm.

**B. EXECUTIVE SESSION**

- a. The Board moved into a closed breakout session (Check in 2 of 4)
- b. Executive session will be held in accordance to ORS 192.610 to 192.690 do not prevent the governing body of a public body from holding executive session during a regular, special or emergency meeting, after the presiding officer has identified the authorization under ORS 192.610 to 192.690 for holding the executive session.
  - i. (2) The governing body of a public body may hold an executive session:
    - (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
- c. Tara adjourned the Executive Session at 6:31pm

**C. OLD BUSINESS**

- a. Student Representative applications
  - i. Tara suggested that both students who applied be invited to join as Student Representatives. Both will be invited to attend the December Board meeting where they will meet the Board and we will vote.
- b. Staff Consultant Proposal
  - i. Document
  - ii. Tara moved to accept the Staff Consultant policy to be incorporated into the staff handbook; Sarah seconded; all ayes with one abstention; motion passed.
- c. Policy Review
  - i. Policies to Adopt
    1. ACB-AR All Students Belong
      - a. Tara moved to adopt the ACB-AR policy as written; Robert seconded; all ayes; motion passed.

2. ACA-AR Americans with Disabilities Act
  - a. Tara moved to adopt the ACA-AR policy as written; Sarah seconded; all ayes; motion passed.

**D. NEW BUSINESS**

- a. Policy Review
  - i. BBA Board Powers of Duties
    1. Tara moved to keep the BBA policy as written in the policy library; Robert seconded; all ayes; motion passed.
  - ii. BBAA Individual Board Member’s Authority and Responsibilities
    1. Tara moved to keep the BBAA policy as written in the policy library; Robert seconded; all ayes; motion passed.
  - iii. BBF Board Member Standards
    1. Due to the recent policy revision (6/2024), the policy was edited
  - iv. BBFA Board Member Ethics and Conflicts of Interests
    1. Tara moved to keep the BBFA policy as written in the policy library; Robert seconded; all ayes; motion passed.
  - v. BBFB Board Member Ethics and Nepotism
    1. Tara moved to keep the BBFB policy as written in the policy library; Robert seconded; all ayes; motion passed.

**E. BOARD RESOURCE & EDUCATION**

- a. Board Education
  - i. True Colors test results - Tara will add Board colors to the bulletin board
  - ii. November Conference recap - Tara presented a slideshow noting conference highlights (both OSBA and ORC3S) and Shelly presented her highlights of ORC3S as well

**F. ACTION ITEMS**

- a. Staff Consultant Policy - Tara moved to accept the Staff Consultant policy to be incorporated into the staff handbook; Sarah seconded; all ayes with one abstention; motion passed.

	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>	<b>Absent</b>
Tara	X			
Sarah	X			
Robert	X			
Lindsey	X			

Darla			X	
Lauree	X			
Ann	X			

- b. Tara moved to adopt the ACB-AR policy as written; Robert seconded; all ayes; motion passed.

	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>	<b>Absent</b>
Tara	X			
Sarah	X			
Robert	X			
Lindsey	X			
Darla	X			
Lauree	X			
Ann	X			

- c. Tara moved to adopt the ACA-AR policy as written; Sarah seconded; all ayes; motion passed.

	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>	<b>Absent</b>
Tara	X			
Sarah	X			
Robert	X			
Lindsey	X			
Darla	X			
Lauree	X			
Ann	X			

- d. Determine Revisions to Policies

- i. Tara moved to keep the BBA policy as written in the policy library; Robert seconded; all ayes; motion passed.
- ii. Tara moved to keep the BBAA policy as written in the policy library; Robert seconded; all ayes; motion passed.
- iii. Tara moved to keep the BBFA policy as written in the policy library; Robert seconded; all ayes; motion passed.
- iv. Tara moved to keep the BBFB policy as written in the policy library; Robert seconded; all ayes; motion passed.

	<b>Aye</b>	<b>Nay</b>	<b>Abstained</b>	<b>Absent</b>
Tara	X			
Sarah	X			
Robert	X			
Lindsey	X			
Darla	X			
Lauree	X			
Ann	X			

**G. ADJOURNMENT**

- a. Meeting was adjourned at 8:06pm by Tara.

**H. NEXT MEETING**

- a. Regular Session - December 11, 2024 at 6:00pm
- b. [24-25 Meeting Schedule Link](#)

Respectfully submitted,  
Lindsey Skones, Board Secretary